### Material loading out and positioning guidelines for Principal / Sub-Contractors

#### Stacked decking packs
- NEVER double stack decking packs
- If decking packs are double stacked, each sheet from the top pack will have to be double handled, sheet by sheet onto an adjacent area. This will involve unnecessary manual handling and expose the decking gangs to the risk of falling into nets below.

#### Loading out materials on framework and packs positioning on beams
- Decking packs should be loaded out as shown on deck General Arrangement (GA) layouts.
- Paint stripe on the side of each pack must always point towards the setting out point shown on decking layout drawings.
- If for any reason the decking packs cannot be loaded out as detailed on the deck drawings, the deck contractor representative MUST be informed and an alternative plan agreed in writing before packs are placed.
- Edge trim bundles to be loaded out as detailed on drawings.
- NEVER overlap ends of decking packs. If packs overlap, the adjacent bay cannot be decked until the obstructing pack has been moved (sheet by sheet) involving unnecessary manual handling (See Fig.1).
- Barrels of studs must be lifted to level and area using mechanical lifting devices (Crane/Forklift) to suit stud welding programme.
- Failure to follow this will involve unnecessary manual handling and increase the risk of injury to decking operatives. This could also result in enforcement action from the HSE.